

#### **DECREE 1527 dated 01.01.2023**

#### THE RECTOR

Selection procedures to fill no. 2 FULL professor vacancies – tenured posts – by a call in accordance with Article 18, paragraph 1 of Law 240/2010 and the University Regulations issued by Rector's Decree no. 977 of 09/12/2013, as amended.

HAVING REGARD to Law no. 240 dated 30/12/2010;

HAVING REGARD to the code for the protection of personal data issued by Legislative

Decree 196/2003;

HAVING REGARD to Law 106/2004 and Presidential Decree 252/2006;

HAVING REGARD to Presidential Decree no. 487 dated 09/05/1994, as amended;

GIVEN Rector's Decree no. 977 of 09/12/2013, issuing the University of Bologna

Regulations governing the call for full and associate professors pursuant

to Articles 18 and 24, paragraph 5 of Law 240/2010, as amended;

HAVING REGARD to Article 19 of Legislative Decree 33/2013, as amended by Article 18 of

Legislative Decree 97/2016, on the obligation to disclose calls for

applications and the assessment criteria adopted by Committees;

GIVEN the code of ethics and conduct issued by Rector's Decree no. 1408 of

01/10/2014;

HAVING REGARD to Ministerial Decree no. 855 dated 30/10/2015 on the redetermination

of competition sectors;

HAVING REGARD to Ministerial Decree no. 456 dated 10/05/2023, defining the tables of

equivalence between Italian and foreign academic positions;

GIVEN the requests to fill vacant posts submitted by the Departments;

GIVEN the resolution passed by the Board of Governors on 25/07/2023;

HAVING ASCERTAINED that sufficient funds are available;

#### **DECREES**



#### <u>Art. 1</u>

The procedures to fill no. 2 <u>Full</u> professor vacancies – tenured posts – by a call in accordance with Article 18, paragraph 1 of Law 240/2010, are hereby approved as follows.

**DIBINEM - DEPARTMENT OF BIOMEDICAL AND NEUROMOTOR SCIENCES** 

REF. O18C1II2023/1612/R22

COMPETITION SECTOR: 06/E3 - NEUROSURGERY AND MAXILLOFACIAL SURGERY

SUBJECT GROUP: MED/29 - MAXILLOFACIAL SURGERY

Posts: 1 Place of employment: Bologna

Teaching test not provided.
Seminar not provided.

Specific functions (type of	<b>Teaching activity</b> : Teaching and training activities in the field of							
teaching and scientific activity	Maxillofacial Surgery on degree courses of the School of							
that the successful candidate	Medicine and in Specialisation Schools. Coordination of the							
will be required to carry out)	development of innovative teaching methods based on digital							
	models/bio-models for students and trainees in Medicine							
	degree programmes and Medical Specialisation Schools on							
	advanced technology for surgical treatment of oral and							
	maxillofacial tumours and reconstructive maxillofacial surgery.							
	Scientific activity: Coordination of research on oral and							
	maxillofacial oncological surgery. Strengthening of research on							
	the application of digital, surgical navigation and 3D printing							
	technology in oncological surgery relevant to the area, as well							
	as on early diagnosis via molecular and genetic analysis							
	methods.							
	Areas of activity:							
	Destructive surgery using digital surgical planning tools and							
	precision surgery based on intraoperative							
	navigation/augmented reality;							
	2. Reconstructive surgery using revascularized autologous							
	transplants with the aid of computer-assisted design and							
	computer-assisted manufacturing technologies for oncological							
	pathologies of the maxilla;							
	3. Early diagnosis and definition of oncological prognosis using							
	molecular, genetic/epigenetic diagnostic tests for patients							
	suffering from oral and maxillofacial tumours.							
Number of publications to be	25							
assessed								
Clinical care activities	Clinical care activities							



	1					
Facility where clinical care activities will be performed	IRCCS University Hospital of Bologna – Policlinico Sant'Orsola. Unless otherwise agreed with the Directorate General, the successful candidate will be part of the Oral and Maxillofacial Surgery O.U.					
Qualification required under the applicable agreement	<ul> <li>Degree in Medicine and Surgery;</li> <li>Specialisation degree in Maxillofacial Surgery and equivalent or similar qualifications;</li> <li>Registration with the Board of Physicians, Surgeons and Orthodontists;</li> <li>Professors in health fields who held a tenured position as at 1 February 1998 are exempt from the requirement to hold a specialisation degree in the discipline they were already teaching as tenured professors on that date (Article 56, paragraph 2 of Presidential Decree no. 483 dated 10.12.1997)</li> </ul>					
Assessment standards						
	Teaching activities					
Lecturing	For the purposes of assessing prior teaching experience, consideration will be given to its volume and continuity, with particular reference to teaching activities carried out in the last 10 years.					
Supplementary teaching and	For the purposes of assessing supplementary teaching and					
student support activities	student support activities, consideration will be given to					
	activities such as supervision of first-cycle and second-cycle degree dissertations and PhD theses, the conduct of seminars, practical work and tutoring of students.					
	Research and scientific publications					
Research	For the purposes of assessing research activities, qualitative standards will focus on the following aspects:  a) organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as direction of, or participation in, editorial boards of journals; b) ownership of patents in the area of maxillofacial oncology;  c) receipt of national and international awards and recognitions for research;  d) participation as a speaker at congresses and conferences of international interest on maxillofacial oncology.					
Overall scientific production	Consideration will be given to the overall weight of the scientific production and its intensity and continuity over time, excluding any adequately documented periods when work was					



	suspended and other mandatory or long-term leaves							
	suspended and other mandatory or long-term leaves							
	established by current laws, other than those allowed for study							
Scientific publications	purposes.  The scientific publications submitted for detailed assessment							
submitted for assessment	The scientific publications submitted for detailed assessment							
submitted for assessment	will be assessed with reference to the following criteria:							
	a) originality, innovative nature, methodological rigour and							
	importance of each publication;							
	b) consistency of each publication;							
	c) scientific importance of the journal in which each							
	publication appears and its readership within the scientific							
	community;							
	d) analytical assessment, also by applying criteria							
	recognised by the relevant international scientific community, of the individual contribution of the candidate							
	to collaborative works, which will be determined based on							
	the candidate's authorship position as first (co-first), last or							
	corresponding author.							
	The Committee will also make use of one or more of the							
	following bibliometric indicators, referring to the start date of							
	the assessment:							
	1) total number of citations; 2) average number of citations							
	per publication; 3) total impact factor; 4) average impact factor							
	per publication; 5) combination of the preceding parameters in							
	order to assess the impact of the candidate's scientific							
	productivity (Hirsch or similar index).							
	Service, institutional, organisational and third mission							
	activities							
Service, institutional,	For the purposes of assessing service, institutional,							
organisational and third	organisational and third mission activities at Universities and							
mission activities	private and public research institutions, to the extent relevant							
	to the role, consideration will be given to their volume, duration							
	and continuity, as well as to the level of responsibility of the							
	functions performed.							
	Clinical care activities in the medical sector							
Clinical care activities in the	The compatibility of the overall clinical care activities carried out							
medical sector	by the candidate with the subject group to which the selection							
	refers will be taken into consideration. The duration, continuity,							
	specificity and level of responsibility of the clinical care activities							
	performed will be considered.							

### QUVI - DEPARTMENT FOR LIFE QUALITY STUDIES



REF. O18C1II2023/1620/R22

COMPETITION SECTOR: 11/B1 - GEOGRAPHY

SUBJECT GROUP: M-GGR/02 - ECONOMIC AND POLITICAL GEOGRAPHY

Posts: 1 Place of employment: Rimini

Teaching test not provided.

Seminar provided.

Specific functions (type of	<b>Teaching activity</b> : The successful candidate will be required to
teaching and scientific activity that the successful candidate	teach course units in the fields and areas of study relevant to
will be required to carry out)	the subject group, at both basic and advanced level, in Italian and English, on first cycle and second cycle degree programmes
will be required to carry out;	and on PhD programmes that refer to the Department or to
	which the Department contributes, and, more generally, in line
	with the programme catalogue of the Rimini Campus. Teaching
	activities will therefore involve Economic and Political
	Geography and its applications in the areas of sustainability of
	tourism, consumption, sports and recreation, and of the man-
	environment relationship.
	Scientific activity: The role will specifically entail researching on
	Economic and Political Geography applied to the study of
	tourism and recreation from a sustainability perspective, thus
	making a contribution to the scientific activity of the
	Department and related research centres. The professor must
	show an aptitude for interdisciplinary research and
	participation in international calls for applications, supporting
	the establishment and work of research groups through high-
	profile relationships with the national and international
	academic community.
Number of publications to be	12
assessed	
	Seminar at the Department
Format of the seminar at the	The seminar will be held in Italian.
Department	The seminar will be held in person.
Assessment standards	The state of the s
Lastroina	Teaching activities
Lecturing	For the purposes of assessing prior teaching experience,
	consideration will be given to its volume and continuity, with
	particular reference to teaching activities carried out in the last
Supplementary teaching and	10 years.
Supplementary teaching and student support activities	For the purposes of assessing supplementary teaching and student support activities, consideration will be given to
student support activities	activities such as supervision of first-cycle and second-cycle
	activities such as supervision of first-cycle and second-cycle



	degree dissertations and PhD theses, the conduct of seminars,					
	practical work and tutoring of students.					
	Research and scientific publications					
Research	For the purposes of assessing research activities, qualitative standards will focus on the following aspects:  a) organisation, management and coordination of					
	national and international research centres or groups, or participation therein, and other research activities such as direction of, or participation in, editorial boards of journals;					
	<ul> <li>b) receipt of national and international awards and recognitions for research;</li> </ul>					
	c) participation as a speaker at congresses and conferences of international interest.					
Overall scientific production	Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continut over time, excluding any adequately documented periods who work was suspended and other mandatory or long-term leavestablished by current laws, other than those allowed for stupurposes.					
Scientific publications submitted	The scientific publications submitted for detailed assessment					
for assessment	<ul> <li>will be assessed with reference to the following criteria:</li> <li>a) originality, innovative nature, methodological rigour and importance of each publication;</li> <li>b) consistency of each publication;</li> <li>c) scientific importance of the journal in which each</li> </ul>					
	publication appears and its readership within the scientific community;					
	d) analytical assessment, also by applying criteria recognised by the relevant international scientific community, of the individual contribution of the candidate to collaborative works, which will be determined by the Committee based on any co-					
	authors' statements and on the consistency of the publication with the other scientific activity of the candidate. Unless stated otherwise, the authors will be					
	deemed to have made equal contributions.  The Committee will not use bibliometric indicators.					
	Service, institutional, organisational and third mission					
	activities					
	detivities					



Service, institutional,	For	the	purposes	of	assessing	service,	institutional,
organisational and third mission	organisational and third mission activities at Universities and						
activities	private and public research institutions, to the extent relevant						
	to the role, consideration will be given to their volume, duration						
	and continuity, as well as to the level of responsibility of the functions performed.						

## Art. 2 Subjective requirements to participate in the selection

- 1. The selection procedure is open to:
  - a. candidates who have obtained a national qualification in accordance with Article 16 of Law 240/2010 for the competition sector or for one of the competition sectors included in the same macro-sector and for the functions to which the procedure refers, or for higher functions provided they do not already perform those higher functions;
  - b. candidates who are eligible pursuant to Law 210/1998 for the category to which the call for applications refers, solely for the period of eligibility;
  - c. professors already employed by a different University in the category to which the call for applications refers;
  - d. academics with permanent employment abroad, performing research or teaching activities at the University level in positions that are equivalent to those to which the call for applications refers, as determined by reference to the tables of equivalence issued by the Italian Ministry of University and Research in Ministerial Decree no. 456 dated 10 May 2023. The University may obtain the Ministry's opinion on the equivalence of the candidate's role as declared with Italian academic positions. The Ministry shall express an opinion within 60 days of the University's request. In cases where the Ministry's opinion needs to be obtained, the candidate shall be admitted to the procedure on a conditional basis.
- 2. Applicants who, at the time of submitting their application, have a degree of kinship or affinity up to and including the fourth degree with a professor of the Department that seeks to fill a vacancy or of the entity making the call or with the Rector, the Director General or a member of the Board of Governors of the University, may not take part in the selection.
- 3. If the procedure provides for the performance of clinical care activities as an integral part of the teaching and research activities, the candidate must confirm that they meet the additional requirements pursuant to the applicable agreement. Said requirements are indicated in the relevant job description. The requirements pursuant to the applicable agreement must be met by the deadline for submitting applications. In the event that the requirements for performing clinical care activities include a degree and a specialisation degree, and one or both of them were obtained abroad, the candidate must indicate in their curriculum vitae that they have



obtained the statement of equivalence pursuant to Article 38, paragraph 3 of Legislative Decree 165/2001. Candidates who held a tenured position as at 01/02/1998 are exempt from the requirement to hold a specialisation degree in the discipline they were already teaching as tenured professors on that date (Article 56, paragraph 2 of Presidential Decree no. 483 dated 10/12/1997). When completing their online application, candidates who are exempt from the requirement to hold a specialisation degree must write "exempt pursuant to Article 56, paragraph 2 of Presidential Decree no. 483 dated 10/12/1997", in the "Specialisation" field, and indicate the date as of which they have held the tenured position entitling them to the exemption, in the "Specialisation awarded on" field.

- 4. The candidate must meet the requirements provided for by this article by the deadline for submitting applications. Any subsequent changes affecting the requirements for participation must be notified promptly to the Ufficio Concorsi Docenti.
- 5. Candidates are accepted on a provisional basis. By reasoned decision, the Rector may exclude applicants from the procedure at any time for failing to meet the relevant requirements.

# Art. 3 Online application

 Applications to participate in the selection, together with the qualifications held and the documents and publications considered useful for the procedure, must be submitted online, under penalty of exclusion, using the dedicated IT application available at the following link:

#### https://pica.cineca.it/unibo/ordc1novembre2023/

- 2. This is the only valid method to submit applications and the documents considered useful to participate in the selection procedure.
- 3. Participation in the selection is only possible after self-registering with the system using an email account, which does not need to be a certified email account.
- 4. The candidate must enter all the information required to prepare the application and attach the related documents in PDF format. The application form must be completed in full, as specified by the online procedure.
- 5. The online application allows the documents in draft mode to be saved up until the deadline for submitting the application. Please note: The "draft" status does not indicate submission of the application. In order to confirm that they wish to proceed with the application, candidates must ensure that the status of their application is "submitted". Therefore, only applications showing the "submitted" status by the relevant deadline will be considered for the purpose of participating in the procedure and consequently sent to the Committee to be assessed. The



date of online submission of the application is certified by the IT system, which issues a receipt that is sent automatically to the candidate via email upon submission of the application.

- 6. After completing the application and adding all the relevant attachments, the candidate must ensure that they click on "submit". Completion of the application process will be indicated by the change in the application status, which will switch from "draft" to "submitted". On completing the application process, the candidate will receive an automatic email confirming submission of their application.
- 7. After the deadline for submitting the application, the system will no longer allow the electronic form to be accessed or submitted.
- 8. The application must be prepared and submitted online by and no later than 11.59 p.m., Italian time, on the thirtieth day following that of publication of the call for applications in the Italian Official Gazette IV special series Competitions and examinations. Each application will be assigned an identification number that, together with the competition code indicated by the IT application, must be specified in all subsequent communications.
- 9. Users can access the University of Bologna website (<a href="https://bandi.unibo.it/docenti/procedure-chiamata-professori">https://bandi.unibo.it/docenti/procedure-chiamata-professori</a>) to consult a brief "Practical guide for completing the application on the PICA platform".

# Art. 4 Declarations to be made to participate in the procedure

- 1. Candidates, aware of the criminal penalties for making false declarations or preparing or using false documents, as referred to in Article 76 of Presidential Decree no. 445 dated 28 December 2000, must indicate and/or provide the following in their applications:
  - Department, competition sector and subject group for which they apply;
  - Declaration regarding the processing of their personal data and authorisation to use said data;
  - Their personal identification and contact details;
  - Their qualifications as needed to participate in the selection;
  - That they meet the subjective requirements to participate in the selection, including the additional requirements pursuant to the applicable agreement, if provided for by the procedure;
  - Declarations regarding their enjoyment of civil and political rights in their home country, and regarding any criminal convictions and/or pending criminal trials or proceedings;
  - Declaration regarding any degree of kinship or affinity up to and including the fourth degree
    with a professor of the Department that seeks to fill a vacancy or of the entity making the
    call or with the Rector, the Director General or a member of the Board of Governors of the
    University;



- That they agree to notify the Ufficio Concorsi Docenti about any subsequent changes with regard to meeting the requirements to participate in the procedure;
- Declaration of status regarding military obligations (only for male Italian citizens);
- Declaration regarding any removal or dismissal from employment with a Public Administration for persistent poor performance, or declaration that they have never been dismissed from public employment pursuant to Article 127, paragraph 1, point d) of the Consolidated Act governing the Statute of Civil State Employees, approved by Presidential Decree no. 3 dated 10 January 1957, or that they have never been dismissed for disciplinary reasons, including those specified in Article 21 of Legislative Decree 29/93;
- Declaration regarding their knowledge of Italian;
- Declaration regarding any periods of involuntary suspension from research activities, with particular reference to the performance of parental duties;
- Declaration accepting the methods of disclosure and publication of the documents related to the procedure;
- Indication of any support needed in order to take the teaching test, if applicable.
- 2. The following must be attached to the application to participate in the procedure:
  - a) Photocopy of a valid ID document;
  - b) Curriculum vitae (in Italian or English) indicating the candidate's teaching and scientific research experience. The curriculum vitae, duly signed and dated, must contain a declaration in lieu of certification, pursuant to Articles 46 and 47 of Presidential Decree 445/00, confirming possession of all the qualifications indicated therein. If the call for applications provides for the performance of clinical care activities under specific agreements, the candidate's curriculum vitae must confirm that they meet the additional requirements pursuant to the applicable agreement. The University has prepared a CV template to facilitate assessment by the Committee, which is available on the University website (https://bandi.unibo.it/docenti/procedure-chiamata-professori) together with this call for applications;
  - c) Publications in PDF format that the candidate wishes to submit to the Committee for analytical assessment. The Committee will only assess publications that have been correctly attached by uploading them either via LoginMiur or manually in PDF format.

### Art. 5 Eligible publications

1. The scientific publications that candidates wish to use for selection purposes must be submitted by uploading them via LoginMiur or manually in PDF format, using exclusively the dedicated IT application available at the following link:

https://pica.cineca.it/unibo/ordc1novembre2023/

2. The assessment will consider publications and texts accepted for publication in accordance with current regulations, as well as papers included in collections and articles published in printed or



digital journals, with the exclusion of internal notes and departmental reports. The texts and articles accepted for publication by the deadline for the call for applications must be submitted together with the related acceptance letter from the publisher.

For publications printed abroad, the date and place of publication or, alternatively, the ISBN code or another equivalent code must be indicated.

Publications must be submitted in Italian or in English, unless otherwise indicated in the relevant job description. With regard to selection for language areas, publications may be submitted in the language or in any of the languages to which the procedure refers.

- 3. Publications in languages other than those provided for by the call for applications will only be considered if accompanied by an official translation certificate issued pursuant to the provisions in force.
- 4. In this case, publications must be translated into Italian and the translation must be certified by the competent diplomatic or consular authority or by an official translator.
- 5. Publications will be processed by the Committee solely in the context of this selection procedure.

### Art. 6 Withdrawal of candidates from the procedure

1. Candidates may withdraw from the selection procedure by sending an email to the Ufficio Concorsi Docenti at the address <a href="mailto:apos.concorsidocenti@unibo.it">apos.concorsidocenti@unibo.it</a>, attaching a signed declaration in PDF format and a photocopy of a valid ID document.

## Art. 7 Selection Committees and procedures

- 1. The Committee is appointed as instructed by Articles 8 and 8-bis of the Regulations governing the call for full and associate professors. The work of the Committee is completed within three months of appointment by the Rector.
- 2. The Committee appoints a Chair and a Secretary, who takes the minutes, from among its members. It conducts its work in the presence of all its members and passes resolutions by an absolute majority of its members. The Committee may use online tools to hold meetings.
- 3. The Committee identifies up to three suitable candidates after giving a collective opinion on each candidate based on the assessment of the standards provided for by the Regulations and the call for applications. If more than one post is available, the abovesaid limits are multiplied by the number of posts.



4. The Rector may postpone the deadline to complete the procedure by reasoned decision at the request of the Chair of the Committee, only one time and by up to one month. If the documents related to the procedure are not delivered by the deadline to complete it, the Rector will dissolve the Committee and appoint a new one to replace it.

### Art. 8 Teaching test

- 1. The teaching test, where provided, consists of the presentation of a course unit on a topic relevant to the subject group, drawn at random by the candidate at least 24 hours in advance.
- Each candidate draws a block of three topics from among at least three blocks prepared by the Selection Committee. Within the block drawn, the candidate selects the topic that he or she will present. The assessment criteria for this test are resolved at the first meeting and published pursuant to the current regulations.
- 3. The teaching test may be carried out in Italian or in a foreign language selected by the candidate from among those indicated in the call for applications.
- 4. The teaching test will be carried out following the assessment of qualifications by the Committee.
  - The Committee gives a brief opinion on the teaching test, based on the assessment criteria identified.
- 5. The topics for the teaching test will be drawn either in person or online, as determined by the Scientific Committee at its first meeting. The teaching test will be carried out either in person or online, as provided for by the relevant call for applications.
- 6. Where the procedure is carried out online, this will be performed by video conference call on the Teams platform. The workstation from where the candidates take the test must be equipped with a webcam essential in order to recognise the candidate a microphone and headphones and/or speakers.
- 7. Where the procedure is carried out in person, this will be performed at the location selected by the Committee at its first meeting.
- 8. The date, time and place of the draw and of the teaching test, and the letter of the alphabet drawn for taking the test will be published on the University website at the same time as publishing the qualification assessment criteria.
- 9. Publication on the University website will be deemed for all intents and purposes as a notice of convocation to the draw and the teaching test.



# Art. 9 End of the procedure – Call of suitable candidates

- 1. The selection documents are approved by Rector's Decree within thirty days of their submission to the competent offices by the Selection Committee.
- 2. Following the comparative procedure carried out by the Committee, within two months of the approval of the documents, the Department Board will recommend to the Board of Governors one of the candidates that the Committee has identified as suitable or a number of candidates equal to the number of posts available, if the call for applications refers to more than one post.
- 3. For the purpose of being called, if the call for applications so provides, the suitable candidate(s) identified by the Committee will be asked to conduct a seminar before the Department Board (including online), concerning the general activity carried out and its expected evolution.
- 4. The Department's resolution, taking account of the outcomes of the assessment carried out by the Selection Committee, is based on the scientific, teaching and (where provided) clinical care activities of the candidate(s) and the aspects noted during the seminar, also in light of the consistency of the candidate's curriculum vitae with the teaching, scientific and (where provided) clinical care activities outlined in the call for applications.
- 5. The Decree approving the documents, the Committee's minutes and the outcomes of the concerned Department's call are published on the University website at the following page: https://bandi.unibo.it/docenti/procedure-chiamata-professori.

## Art. 10 Processing of personal data

1. The personal data of candidates will be processed solely in accordance with current laws and for purposes strictly connected and conducive to managing the selection procedure.

## Art. 11 Reference to the regulations

1. For all matters not governed by this call for applications, reference is made to the University Regulations governing the call for full and associate professors pursuant to Articles 18 and 24, paragraph 5 of Law 240/2010, as amended – link to the Regulations:

https://normateneo.unibo.it/Regolamento disciplina chiamata professori prima e seconda



### fascia.html

### Art. 12 Procedure Supervisor

The Procedure Supervisor is Michele Menna. For information about the selection procedure, please contact Ufficio Concorsi Docenti – University of Bologna – Piazza Verdi no. 3 – Tel. +39 051 2082033 - 2098947 - 2082011 - 2082076 - 2098946; email: <a href="mailto:apos.concorsidocenti@unibo.it">apos.concorsidocenti@unibo.it</a>. The Manager of the Ufficio Concorsi Docenti is Barbara Cavrini <a href="mailto:barbara.cavrini@unibo.it">barbara.cavrini@unibo.it</a>.

**DEPUTY RECTOR** 

Professor Simona Tondelli (Digitally signed)